

**NORTH YORKSHIRE  
BUILDING CONTROL  
PARTNERSHIP**



**ACCOUNTS FOR THE YEAR  
ENDED  
31st MARCH 2019**

# **NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**

## **ACCOUNTS FOR THE YEAR ENDED**

**31st MARCH 2019**

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## **NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**

### **FOREWORD BY THE CHAIRMAN OF THE PARTNERSHIP BOARD**

I am pleased to present for your information the accounts for the eighteenth year of operation of the North Yorkshire Building Control Partnership. The following pages present the full financial details of the Partnership's activities.

The construction industry encountered a significant financial downturn over the last eleven years. However, there are signs that recovery is slowly starting to take place. The Government's initiative in the mortgage market for first time buyers has stimulated the housing sector with a significant increase in the number of housing completions over the last twelve months. It would also appear that there is greater confidence in the domestic sector with home owners and mortgage lenders funding extensions, conversions and refurbishments. This increased confidence has also transferred to investors in moving forward commercial developments, along with educational projects. The level of recovery has been reflected in the Partnership's financial position with a surplus being achieved during the current financial year. This trend will hopefully continue during the next financial year.

In addition to statutory building inspection work the Partnership continued to undertake work on plan checking on behalf of Councils through the LABC Partnership arrangements. This area of work, which is mainly commercial developments, has suffered in the downturn over recent years. However, there has been a slight increase in this area and from discussions with our Partners it appears that they are indicating a more positive outlook for the forthcoming year. This type of work is seen by the construction industry as providing "added value" to the Local Authority service and is an important element of its commercial operations.

The Partnership is committed to investigating all ways of increasing operational efficiency and with a significant investment in providing improved Information Technology we aim to ensure the Partnership is working at maximum efficiency.

This financial year has seen work undertaken to implement and embed the recommendations of the review of the Partnership's operational delivery and staffing. During the next financial year, the Partnership will continue to monitor the recommendations of this review and consider any further changes required to ensure the continued high standard of service being delivered in an efficient and economic manner.

The Partnership's performance targets over the current financial year have been met in the majority of areas despite operating with a reduction in staffing levels due to a vacant post and the increased resources required to implement operational and technological changes.

**NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**  
**FOREWORD BY THE CHAIRMAN OF THE PARTNERSHIP BOARD**

Looking forward, the Partnership will continue to strive to provide our customers with a first class service and through the dedication and professionalism of the Head of Building Control and his staff will ensure that the Partnership is equipped to face future challenges, whilst increasing/maintaining reserves to ensure that the Partnership has a sound financial foundation.

Councillor

Chairman of the Partnership Board

16 October 2019

# **NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**

## **EXPLANATORY FOREWORD**

### **1. Introduction**

The purpose of this foreword is to provide background information explaining the purpose of the Partnership, and to offer an easily understandable guide to the purpose of each statement and the major matters reported in the accounts.

### **2. Background**

The North Yorkshire Building Control Partnership was established on 1 April 2001. It was an amalgamation of the Building Control function of Selby and Ryedale District Councils. With effect from 1 September 2007 Hambleton District Council became the third partner with Scarborough Borough Council joining from 1 April 2008 and Richmondshire District Council joining in April 2010. The Partnership reports to a Management Board that consists of one Councillor from each local authority.

The Partnership's activities are divided into two main accounts - chargeable and non-chargeable. Expenditure and income in respect of functions undertaken in accordance with the Building (Prescribed Fees) Regulations 2010 form the basis of the chargeable account. These functions include the passing or rejection of plans of proposed work, site inspections in connection with deposited plans and building notices as well as processing applications for regularisation certificates. Any other work undertaken by the Partnership, for example identifying unauthorised building work, providing advice to the public, liaising with statutory bodies and dealing with dangerous buildings forms the non-chargeable account. The cost of some of this work is rechargeable and creates income within the non-chargeable account. The net cost of the non-chargeable account is borne mainly by the Partner Councils under the core cost scheme.

From 1 April 2005 staff from the former Selby District Council were transferred to Ryedale District Council as host authority, with staff from Hambleton District Council and Scarborough Borough Council transferring on the 1 April 2008 and Richmondshire District Council on the 1 April 2010. These transfers were undertaken under TUPE arrangements. The Building Control team comprises of a Head of Building Control, 1 Operations Manager, 1 Development Manager, 8 Building Control Surveyors (including 1 vacant post), 6 Assistant Building Control Surveyors, 1 Administration Supervisor, 1 Deputy Administration Supervisor, 0.5 Marketing and Administration Support Officer and 2.5 Administration Officers.

## **NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**

### **EXPLANATORY FOREWORD**

The Partnership continues to integrate its functions and operate as a vehicle for delivering its service in an efficient manner, whilst recognising that inter-departmental relationships with all Partner Councils must continue to be developed if the Councils' services are to be effectively delivered and their corporate aims and objectives achieved.

### **3. Recent Developments**

Following an external review of the Partnership's operations, major changes to the financial structure were implemented in April 2004. A "Core Cost Scheme" operates under which each Council will be charged a fixed fee for non-chargeable work. Any accumulated surpluses over the sum of £100,000 will be apportioned equally to each authority. This scheme was reviewed in February 2010 and increased to £150,000 following the approval for Richmondshire District Council's Building Control section to join the Partnership. The level of reserves was further increased in March 2016 to £250,000 following a review of the Partnership's operations and to safeguard Partner Councils having to provide additional financial support in the future.

### **4. The Partnership's Accounts**

The accounts contain the following statements for the year 1 April 2018 to 31 March 2019 which are presented in the following order:

**Statement of Responsibilities** - this identifies who is the officer responsible for the Partnership's financial affairs and what those responsibilities are. The statement is signed by this officer to certify that the accounts present a true and fair view of the financial position of the Partnership. The Chairman of the Partnership Board also certifies this document to confirm that the accounts have been approved by a resolution of the Board.

**Annual Governance Statement incorporating the Statement on the System of Internal Financial Control** - this outlines the systems and procedures in place to ensure good financial practice is maintained and followed in connection with the Partnership's activities. The responsible financial officer certifies this statement to signify that the system of internal financial control in place is acceptable.

**Statement of Accounting Policies** - this explains the basis of the figures in the accounts and the policies followed in producing the figures.

**Income and Expenditure Summary** - this summarises the financial performance of the chargeable and non-chargeable accounts for the year (see below).

## NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP EXPLANATORY FOREWORD

**Income and Expenditure Account** - this reports the net cost for the chargeable and non-chargeable accounts. The different functions included under each account are described in Background above (section 2).

**Balance Sheet** - this is fundamental to the understanding of the Partnership's year-end financial position. It shows the balances and reserves at the Partnership's disposal at the end of each financial year and the current assets employed in its operation.

**Cash Flow Statement** - this summarises the inflows and outflows of cash arising from transactions with third parties.

### 5. Financial Performance in 2018/19

Budgeted figures for the 2018/19 financial year are broken down and compared with actual income and expenditure in the following table:

	<b>Approved Budget £'000</b>	<b>Actual £'000</b>	<b>Variance £'000</b>
<i>Chargeable Account</i>			
Gross Income	921	899	(22)
Gross Expenditure	946	850	(96)
<b>Operating Surplus/(Deficit)</b>	<b>(25)</b>	<b>49</b>	<b>74</b>
<i>Non Chargeable Account</i>			
Gross Income	341	342	1
Gross Expenditure	299	280	(19)
<b>Operating Surplus/(Deficit)</b>	<b>42</b>	<b>62</b>	<b>20</b>
<b>Operating Surplus/(Deficit)</b>	<b>17</b>	<b>111</b>	<b>94</b>
Contribution from/(to) Partners	-	(39)	(39)
<b>Net Surplus/(Deficit)</b>	<b>17</b>	<b>72</b>	<b>55</b>

### 6. Explanation of variations against budget

The chargeable account shows a surplus of £49k against an approved budgeted deficit of £25k, resulting in an improved position of £74k. Gross income is £22k (or 2%) under budget, mainly due to a reduction in income from inspection fees and notice fees, which is partly offset by an increase in plan fees and regularisation fees. Gross expenditure is £96k (or 10%) under budget, mainly due to a reduction in costs in the areas of employees and supplies and services.

## **NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**

### **EXPLANATORY FOREWORD**

The non chargeable account shows a surplus of £62k against a budgeted surplus of £42k, resulting in an improved position of £20k. Gross income is in line with the budget. Gross expenditure is £19k (or 6%) under budget, mainly due to a reduction in costs in the area of employees. The income figure includes £64k each from the partner councils in management fees.

The overall operating surplus on the chargeable and non chargeable accounts is £111k against a budgeted surplus of £17k. The Partnership now has a balance on the reserve account of £289k. This reserve balance is above the maximum requirement of £250k and therefore a contribution to the partners of £39k or £8k each can be made.

## **NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP STATEMENT OF RESPONSIBILITIES**

### **THE NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP'S RESPONSIBILITIES**

The North Yorkshire Building Control Partnership is required:-

- ◆ to make arrangements for the proper administration of its financial affairs and to secure that an officer has the responsibility for the administration of those affairs. For the North Yorkshire Building Control Partnership, that officer is the Responsible Financial Officer, the Chief Finance Officer (s151) of Ryedale District Council.
- ◆ to manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.

### **THE RESPONSIBLE FINANCIAL OFFICER'S RESPONSIBILITIES**

The Responsible Financial Officer is responsible for the preparation of the North Yorkshire Building Control Partnership's accounts which, in terms of the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Code'), is required to present fairly the financial position of the North Yorkshire Building Control Partnership at the accounting date and its income and expenditure for the year ended 31 March 2019.

In preparing these accounts, the Responsible Financial Officer has: -

- ◆ selected suitable accounting policies and then applied them consistently.
- ◆ made judgement and estimates that were reasonable and prudent.
- ◆ complied with the Code.

The Responsible Financial Officer has also: -

- ◆ kept proper accounting records which were up to date.
- ◆ taken reasonable steps for the prevention of fraud and other irregularities.

<b>NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP STATEMENT OF RESPONSIBILITIES</b>
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**RESPONSIBLE FINANCIAL OFFICER'S CERTIFICATE**

I certify that the Statement of Accounts on pages 16 to 21 presents a true and fair view of the financial position of the North Yorkshire Building Control Partnership as at 31 March 2019 and its income and expenditure for the year ended 31 March 2019.

Anton Hodge CPFA

Dated 16 October 2019

Chief Finance Officer (s151) (Ryedale District Council)

**APPROVAL BY CHAIRMAN OF THE BUILDING CONTROL  
PARTNERSHIP BOARD**

This Statement of Accounts was approved by a resolution of the North Yorkshire Building Control Partnership Board on 16 October 2019.

Councillor

Dated 16 October 2019

Chairman of the North Yorkshire Building Control Partnership Board

# **NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**

## **ANNUAL GOVERNANCE STATEMENT 2018/19**

### **1. Scope of Responsibility**

- 1.1 The North Yorkshire Building Control Partnership (NYBCP) was formed through the provisions of the Local Government Act 1972.
- 1.2 The NYBCP is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively. The NYBCP also has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.
- 1.3 In discharging this overall responsibility, the NYBCP is also responsible for ensuring that there is a sound system of internal control which facilitates the effective exercise of its functions and which includes arrangements for the management of risk.

### **2. The Purpose of the Governance Framework**

- 2.1 The governance framework comprises the systems and processes by which it is directed and controlled.
- 2.2 Any system of internal control can only be designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness.
- 2.3 The system of internal control is based on a continuous process designed to identify and prioritise the risks to the achievement of the NYBCP's policies, aims and objectives to evaluate the likelihood of those risks being realised and the impact should they be realised and to manage them efficiently, effectively and economically.
- 2.4 The system of internal control has been in place at the Partnership for the year ended 31 March 2019 and up to the date of the approval of this Annual Governance Statement with the Statement of Accounts for the 2018/19 financial year.

### **3. The Governance Framework**

- 3.1 The Partnership believes in the principles of Corporate Governance, and operates within the Local Code of Corporate Governance approved by Ryedale District Council. It has an established system of internal control that is monitored and reviewed on a regular basis. The key elements of the NYBCP's Internal Control Environment are as follows: -

#### *Key Governance Arrangements*

- There is a Partnership Board which has a duty to approve the separate financial accounts, required by legislation. These are also subject to audit.

## **NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**

### **ANNUAL GOVERNANCE STATEMENT 2018/19**

- Ryedale District Council acts as the council providing financial services, and the Partnership operates using Ryedale District Council's financial procedures.
- The Partnership Board specifically approves certain aspects of the Partnership's work. This includes the financial accounts, staff terms and conditions and the Partnership budget.

#### *Establishing and monitoring the achievement of the Partnership's objectives*

- The Partnership sets out its objectives in the Business Plan following consultation with the key stakeholders. These objectives then form part of the service delivery to the Partner Councils. The achievement of objectives is monitored on a regular basis by the Head of Building Control and the Partnership's Management Team; these are reported to the Partnership Board, and through the Board to the Partner Councils.

#### *Facilitation of policy and decision making*

- The Partnership is governed by the Partnership Agreement, and on a routine daily basis the Partnership operates through the constitution, standing orders, and schemes of delegation of the host council. The Partnership Board has put in place structures and processes to govern decision-making and the exercise of authority within the Partnership.

#### *Ensuring compliance with established policies, procedures, laws and regulations*

- The Partnership maintains a legislative and compliance structure as part of its developing risk management arrangements. This establishes the controls in place to ensure compliance with policies, procedures, laws and regulations including audit, health and safety, business continuity, legal services, insurance, human resources etc. The controls within each area are reviewed by the Head of Building Control to ensure they are effective.

#### *Ensuring the economical, effective and efficient use of resources and for securing continuous improvement*

- Through its customer service planning, financial planning and performance management processes the Partnership ensures that resources are used economically, efficiently and effectively. The Partnership takes seriously reports made by Internal Audit, and other inspectorates and implements recommendations made.

## **NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**

### **ANNUAL GOVERNANCE STATEMENT 2018/19**

#### *Financial management of the Partnership*

- An annual financial plan is in place and is used to identify financial issues facing the Partnership in the medium term. Annual budgets are approved by the Board. The budget is managed by the Head of Building Control in line with the host council's Constitution, particularly financial procedure rules. Reports are submitted at least quarterly to the Head of Building Control on the position against budget and corrective action is taken when needed and where necessary. The Responsible Financial Officer of the Partnership is also the Chief Finance Officer (s151) at the host council; Ryedale District Council. In that role the Responsible Financial Officer is directly responsible to the Chief Executive and so this arrangement meets the criteria set out for the role of the Responsible Financial Officer in Local Government and thereby meets the requirement in respect of the Building Control Partnership.

#### *Performance management of the Partnership*

- The Partnership reports on performance through the Partnership Board, and annually in the Statement of Accounts. Performance is monitored by the Head of Building Control and the Partnership Board during the year.

#### **4. Review of Effectiveness**

- 4.1** The NYBCP Board has a responsibility for conducting, at least annually, a review of the effectiveness of its system of internal control. This review takes forward the work of the Head of Building Control, who has responsibility for the development and maintenance of the internal control environment, and also by comments made by internal auditors and other review agencies and inspectorates where applicable.
- 4.2** The purpose of a review is to identify and evaluate the key controls in place to manage principal risks. It also requires an evaluation of the assurances received, identifies gaps in controls and assurances and if necessary should result in an action plan to address significant internal control issues.
- 4.3** The process that has been applied in maintaining and reviewing the effectiveness of the Council's system of internal control includes the following: -
- The Partnership Board has met regularly during the year to discuss relevant business and where necessary the Partnership's governance arrangements;
  - The Partnership's Budget has been monitored on a regular basis and any concerns highlighted to the Partnership Board where it has been considered necessary;

## **NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP ANNUAL GOVERNANCE STATEMENT 2018/19**

- Internal Audit (Veritau North Yorkshire Ltd) has undertaken a review of aspects of the Partnership's work during 2018/19 including, for example, controls to ensure the correct charging and collection of fees; adherence to policies and legislation; adequate budget controls, including the correct recording of expenditure within limits; adequate systems security. It has been concluded that a "substantial assurance" opinion can be given on the control environment.

### **5. Significant Governance Issues**

- 5.1 It is stressed that no system of control can provide absolute assurance against material misstatement or loss. This Statement is intended to provide reasonable assurance.
- 5.2 In concluding this review of the Partnership's Internal Control arrangements there are a small number of significant control issues that have been identified. These are outlined in the action plan below, and will be reviewed during the year by the 'Directors' and the Board.

**Dated 16 October 2019**

Cllr

Chairman of the Partnership Board

Anton Hodge CPFA  
Ryedale District Council  
Chief Finance Officer (s151)

Robert Harper BSc (Hons) MRICS MIFireE MCMI  
Head of Building Control

# NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP

## ANNUAL GOVERNANCE STATEMENT 2018/19

STATUS	CONTROL ISSUE	ACTION PROPOSED	RESPONSIBILITY	TARGET DATE	CURRENT POSITION & COMMENTS
2018/19	<p>The past economic downturn resulted in a significant reduction in business for the Partnership.</p> <p>It is therefore critical that all financial and accounting systems are reviewed and responsive to meet the needs of the Partnership on a continual basis.</p>	<p>The Head of Building Control will continue to review the operational procedures to maximise savings and ensure close monitoring of the budget with income information supplied to Members and Councils quarterly.</p>	<p>Head of Building Control</p>	<p>31 March 2020</p>	<p>January 2014 - Implementation of new IT system completed, generating efficiencies and cost savings.</p> <p>December 2015 - Full review of operational delivery and structure to maximise savings and ensure close monitoring of the budget.</p> <p>March 2016 - Full implementation of the operational review approved by the Partnership Board.</p> <p>March 2019 – Continual review and monitoring of the Partnership's operational procedures.</p>

## **NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP STATEMENT OF ACCOUNTING POLICIES**

The Statement of Accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting, issued by the Chartered Institute of Public Finance and Accountancy (CIPFA), and also with guidance notes issued by CIPFA on the application of accounting standards (SSAPs and FRSs).

The accounting policies applied by the North Yorkshire Building Control Partnership during the year are as follows:

### **1. ACCOUNTING CONVENTION**

The accounts have been prepared under the historical cost convention.

### **2. ACCRUALS OF INCOME & EXPENDITURE**

The accounts are maintained on an accruals basis, that is, sums due to or from the North Yorkshire Building Control Partnership during the year are included whether or not the cash has actually been received or paid in the year. In particular:

- Fees and charges due from customers are accounted for as income at the date the Partnership provides the relevant services.
- Supplies are recorded as expenditure when they are consumed.
- Where income and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where it is doubtful that debts will be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.

### **3. FUNDING**

Contributions receivable by the North Yorkshire Building Control Partnership are credited to the financial year to which they relate.

### **4. RESERVES**

Reserves, in the form of accumulated surpluses or deficits on the chargeable account, are liable to the partners of the North Yorkshire Building Control Partnership on an equal share basis.

<b>NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP STATEMENT OF ACCOUNTING POLICIES</b>
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## **5. OVERHEADS & SUPPORT SERVICES**

The costs of overheads and support services are charged to the North Yorkshire Building Control Partnership in accordance with the costing principles of the CIPFA Service Reporting Code of Practice (SeRCOP). The total absorption costing principle is used, with the full cost of overheads and support services being shared between users in proportion to the benefits received.

## **6. VAT**

Income and expenditure excludes any amounts related to VAT, as all VAT collected is payable to HM Revenue and Customs and all VAT paid is recoverable from it.

## **7. PENSIONS**

Employees of the North Yorkshire Building Control Partnership participate in the Local Government Pension Scheme, administered by North Yorkshire County Council. It is not possible to allocate a share of the assets and liabilities of the North Yorkshire Pension Fund to the Partnership, with pensions being accounted for on a defined contribution basis. The amount charged to the Income and Expenditure Account in respect of pension costs and other post retirement benefits is the contribution payable in the year. Any difference between the contribution payable in the year and the contribution actually paid is shown as either a prepayment or an accrual in the Balance Sheet.

<b>NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP</b> <b>INCOME &amp; EXPENDITURE SUMMARY FOR THE PERIOD ENDED 31 MARCH 2019</b>
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	CHARGEABLE £	NON- CHARGEABLE £	TOTAL £
2017/18 Net Surplus/(Deficit)	53,996	61,552	115,548
<u>2018/19</u>			
Gross Income	899,102	341,850	1,240,952
Gross Expenditure	850,480	280,155	1,130,635
Operating Surplus/(Deficit)	48,622	61,695	110,317
Contribution from/(to) Partners	-	(38,745)	(38,745)
Net Surplus/(Deficit)	48,622	22,950	71,572

**NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**  
**INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31 MARCH 2019**

2017/18		2018/19	
£		£	£
	<b><u>CHARGEABLE ACCOUNT</u></b>		
	<b><u>INCOME</u></b>		
	<b>FEES AND CHARGES</b>		
98,148	Inspection Fees	83,362	
460,001	Plan Fees	485,361	
246,907	Notice Fees	234,685	
46,079	Regularisation Fees	75,824	
6,733	Contributions from Other Local Authorities	9,030	
12,360	Other Income	10,840	899,102
<b>870,228</b>	<b>TOTAL INCOME</b>		<b>899,102</b>
	<b><u>EXPENDITURE</u></b>		
	<b>EMPLOYEES</b>		
436,325	Payroll	467,178	
41,932	National Insurance	43,632	
125,961	Pension Costs	134,600	
1,035	Recruitment Advertising	950	
2,365	Training	5,157	
156	Chlldcare Vouchers	107	
607,774			651,624
	<b>TRANSPORT</b>		
64,326	Car Allowances		71,101
	<b>PREMISES</b>		
1,475	Electricity	1,080	
56	Gas	-	
15,427	Rent	15,337	
7,602	Rates	7,830	
24,560			24,247
	<b>SUPPLIES &amp; SERVICES</b>		
4,578	Equipment	2,516	
1,061	Printing & Stationery	723	
920	Photocopying	872	
5,123	Books & Publications	5,380	
7,566	Telephones	7,161	
1,916	Postage	2,011	
264	Scanning (EDMS)	205	
35,948	Computer Software	28,474	
15,376	Consultants	17,383	
3,762	Hired Services	2,490	
8,693	Professional Fees	7,557	
1,131	Protective Clothing	648	
134	Travel & Subsistence	505	
18,221	Insurance	10,717	
1,024	Audit Fees	1,043	
1,323	Promotions	2,078	
-	Bad Debt Provision	-	
107,040			89,763
12,532	<b>SUPPORT SERVICES</b>		13,745
<b>816,232</b>	<b>TOTAL EXPENDITURE</b>		<b>850,480</b>
<b>53,996</b>	<b>CHARGEABLE SURPLUS/(DEFICIT) FOR YEAR</b>		<b>48,622</b>

**NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**  
**INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31 MARCH 2019**

2017/18		2018/19	
£		£	£
<b><u>NON CHARGEABLE ACCOUNT</u></b>			
<b><u>INCOME</u></b>			
<b>FEES AND CHARGES</b>			
15,169	Search Fees	14,224	
1,607	Other Income	7,341	
3,300	Charges for Services	2,050	
305,995	Partner Fees	318,235	341,850
<b>326,071</b>	<b>TOTAL INCOME</b>		<b>341,850</b>
<b><u>EXPENDITURE</u></b>			
<b>EMPLOYEES</b>			
145,441	Payroll	155,727	
13,977	National Insurance	14,561	
41,987	Pension Costs	44,950	215,238
201,405			
<b>TRANSPORT</b>			
21,442	Car Allowances		23,702
<b>PREMISES</b>			
492	Electricity	360	
19	Gas	-	
5,142	Rent	5,112	
2,534	Rates	2,610	8,082
8,187			
<b>SUPPLIES &amp; SERVICES</b>			
1,526	Equipment	839	
354	Printing & Stationery	241	
306	Photocopying	291	
2,522	Telephones	2,387	
639	Postage	670	
11,982	Computer Software	9,492	
1,368	Consultants	7,195	
1,254	Hired Services	830	
2,898	Professional Fees	2,519	
45	Travel & Subsistence	168	
6,073	Insurance	3,572	
341	Audit Fees	348	28,552
29,308			
<b>SUPPORT SERVICES</b>			
4,177			4,581
<b>264,519</b>	<b>TOTAL EXPENDITURE</b>		<b>280,155</b>
<b>61,552</b>	<b>OPERATING SURPLUS/(DEFICIT) FOR YEAR</b>		<b>61,695</b>
-	<b>CONTRIBUTION FROM/(TO) PARTNERS</b>		<b>(38,745)</b>
<b>61,552</b>	<b>NON CHARGEABLE SURPLUS/(DEFICIT) FOR YEAR</b>		<b>22,950</b>
<b>115,548</b>	<b>NET SURPLUS/(DEFICIT) FOR YEAR</b>		<b>71,572</b>

# NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP

## BALANCE SHEET AS AT 31 MARCH 2019

31 March 2018 £		31 March 2019 £	£	NOTES
	<b>ASSETS</b>			
20,592	Debtors	11,647		1
161,732	Cash in Hand	274,297		
182,324			285,944	
	<b>Less CURRENT LIABILITIES</b>			
3,896	Creditors	35,944		2
-	Cash Overdrawn	-		
3,896			35,944	
<b>178,428</b>			<b>250,000</b>	
	<b>REPRESENTED BY</b>			
178,428	Reserves		250,000	3
<b>178,428</b>			<b>250,000</b>	

### RESPONSIBLE FINANCIAL OFFICER'S CERTIFICATE

I certify that the above Balance Sheet presents fairly the financial position of the North Yorkshire Building Control Partnership as at 31 March 2019.

Signed ..... Anton Hodge CPFA

Dated 16 October 2019

CHIEF FINANCE OFFICER (S151) (RYEDALE DISTRICT COUNCIL)

**NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**  
**NOTES TO THE BALANCE SHEET**

31 March 2018 £		31 March 2019 £
	<b>1 DEBTORS</b>	
21,170	Sundry Debtors - Building Regulation Fees	13,374
4,422	Sundry Debtors - Others	3,273
25,592		16,647
(5,000)	Less Bad Debt Provision	(5,000)
20,592		11,647
	<b>2 CREDITORS</b>	
-	Selby District Council	7,749
-	Scarborough Borough Council	7,749
-	Hambleton District Council	7,749
-	Richmondshire District Council	7,749
3,896	Sundry Creditors	4,948
3,896		35,944
	<b>3 RESERVES</b>	
62,880	Surplus b/f	178,428
115,548	Net Surplus/(Deficit) for year	71,572
178,428	Surplus c/f	250,000

**4 STATUS OF THE NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**

On 1 April 2001 the Selby and Ryedale District Councils formed a partnership to provide Building Control services on behalf of the two Councils. Hambleton District Council joined the Partnership on 1 September 2007 and Scarborough Borough Council joined on 1 April 2008, with Richmondshire District Council joining on 1 April 2010.

Following an external review in 2002/03, the Partnership and the Partner Councils agreed to revised terms of operation commencing from 1 April 2004. A "core cost" scheme now operates whereby each authority pays a fixed fee to the Partnership. Any year-end reserves over and above a ceiling of £250,000 are repaid equally to each Partner Council. A surplus was made for 2018/19 and the reserves above the threshold refunded to each partner on an equal basis.

The Partnership must manage its financial performance within the constraints imposed by the core cost scheme.

**NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**  
**CASH FLOW STATEMENT FOR YEAR ENDED 31 MARCH 2019**

2017/18 £		2018/19 £	£
53,996	Chargeable Account Surplus/(Deficit)	48,622	
61,552	Non Chargeable Account Surplus/(Deficit)	22,950	
115,548			71,572
	<b>Variations:-</b>		
(728)	(Increase)/Decrease in Debtors	8,945	
167	Increase/(Decrease) in Creditors	32,048	
(561)			40,993
114,987	<b>Net Increase/(Decrease) in Cash</b>		112,565

MOVEMENT IN CASH	As at 31.3.19 £	As at 31.3.18 £	Movement £
Cash in Hand/(Overdrawn)	274,297	161,732	112,565
<b>Net Increase/(Decrease) in Cash</b>	274,297	161,732	112,565